



## PREPARING FOR YOUR STAY

While you are in the United States, you will be expected to follow all laws, rules, and regulations. You will want to learn about the culture – not because you are expected to completely change, but because it will help you interact and better understand the behavior of those around you. In some cases, this will help avoid embarrassment or being misunderstood by your new friends, neighbors, or classmates.

It is also very important to learn and follow the rules, regulations, and policies of the College. You will participate in a thorough orientation before you begin classes. Relevant policies and procedures will be discussed, and there will be an opportunity to ask questions.

### A few critical points:

- A. You must register on time, and carry a full-time academic load of 12 credits or more (exceptions can be made in the final semester).
- B. You must have a current email, and the College must have a current address AND be able to contact you at any time.
- C. You must attend your classes regularly.
- D. Tuition is due in full on or before each semester's registration. Payment plans are not needed since you have provided evidence of available financial resources.
- E. You normally may not work in the United States. The College is required to report any violations.
- F. If you need to withdraw or take an approved break (after attending a full academic year), you must meet with your Academic Advisor and the Business Office.

We look forward to having you as a student, and stand ready to help in any reasonable way possible to ensure your successful study in our institution, our city, and our country.