

**STAND-ALONE
ENGLISH AS A SECOND LANGUAGE
VOCATIONAL SKILLS ASSESSMENT CERTIFICATION
ADMITTANCE DOCUMENTATION
FOR STUDENTS SEEKING F-1 VISA**

The purpose of the English as a Second Language Program is to develop English skills that are necessary to enable the applicant to use already existing knowledge, training, or skills, and upon completion, pursue utilization of the skill(s).

Applicant Name _____
First Name Middle Name Last Name
Current Address _____ Date of Birth ____/____/____
Street Apt. #
City State Zip Home Phone # _____
Email Address _____ Work Phone # _____
Cell Phone # _____ Emergency # _____
Other than above phone numbers

Country of Origin _____
Number of years of formal education _____
Do you have the equivalent of a B.A. Degree (in the U.S.)? _____ Yes _____ No
What do you consider your primary knowledge, training, or skills, or what is or has been your occupation?

D.O.T. Code (Directory of Occupational Titles) _____
Describe your prior training, education, skills, or work experience (be specific) _____

APPLICANT CERTIFICATION

I am requesting admittance to the Stand-Alone English as a Second Language Program and hereby certify that I need to acquire English skills in order to use or better use my existing skills, knowledge, or training that I have identified above.

Applicant Signature Print (Last Name, First Name, M.I.) Date

INSTITUTION'S DETERMINATION OF ESL NEED

Checkmarks denote evaluation of each of the following:

- ____ Applicant's designation and description of existing knowledge, training, or skills
____ Applicant's Certification of need for ESL training to use existing knowledge, training, or skills
____ Interview of Applicant concerning need for ESL instruction

Upon review and evaluation of the foregoing items and any other information and documentation provided by the Applicant, I have determined that (Applicant's Name) _____ needs ESL training in order to use existing knowledge, training, or skills.

Admissions Associate _____ Date _____

DOCUMENTATION OF BASIC ADMISSION REQUIREMENT(S)

The items listed below must be completed by the applicant **without assistance**:

Name _____ Phone Number _____
First Name Middle Name Last Name

Street Address Apt. # City State Zip

WRITE THE ENGLISH ALPHABET (*Without Assistance*):

LIST AT LEAST FIVE COMMONLY USED ENGLISH WORDS (*Without Assistance*):

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Applicant Signature

Date

APPLICANT CERTIFICATION II

I certify that all information contained herein is true and correct. I further understand that if it is determined that any information is false or incorrect, I will be immediately dismissed. False information may include, but not be limited to documentation of skills or educational experience and background.

Applicant Signature

Date

ADMISSION TO STAND-ALONE ENGLISH AS A SECOND LANGUAGE PROGRAM

This program has additional admission requirements in that students must already possess existing skills, knowledge, or expertise.

Please complete the attached forms as an additional part of the pre-application.

This requirement applies to those students seeking admission to the ESL Program only.