

INSTRUCTIONS TO OBTAIN AN I-20 WHEN RESIDING WITHIN THE UNITED STATES

1. Request and complete all application materials. A personal interview is required with the applicant and/or sponsor.
2. Provide documentation of required financial resources.
3. Complete entrance evaluation to determine appropriate placement level.
4. Submit required ORIGINAL documents and USCIS papers. Payment of first semester's (Tuition, Fees, & Insurance) – TOTAL \$_____
5. Payment of I-901 SEVIS fee of \$200 (credit card or debit card only).
6. If approval is denied or the enrollment is cancelled by the student, the institution will retain the application fee and a \$150 administrative fee. Once the original documents are returned to ICT, the deposit will be returned.

FINANCIAL REQUIREMENTS FOR AN I-20:

NOTE:

Fees for the semester are due 15 days prior to the beginning of each semester.

Tuition	_____
Registration Fee	\$ 50.00
Separate Check-First Semester	_____
Health/Medical Insurance Payment	_____
Money Order - to USCIS for Status Change	\$ 290.00
TOTAL	_____

REQUIRED ADMISSION DOCUMENTATION:

If applying for the stand-alone English as a Second Language (ESL) Program or if applying for ESL with an Academic Program, you will need:

- Enrollment Application
- High School Transcript/Diploma
- Letter written in your native language and translated into English indicating why you wish to study in the United States
- If sponsored, submit a written verification letter with sponsor's name and address
- Evidence of Financial Support (minimum \$25,000 U.S. currency)
- Documents showing current lawful status (Passport / Form I-94 / Form I-20)
- Certified Check or Money Order (in US Dollars)

IMPORTANT! All documents (including financial documentation) submitted in any language other than English must include a full CERTIFIED English translation. The translator must certify that the translation is complete and accurate. Additionally, all documents must be notarized as well.

If applying to a Diploma or Associate Degree Program, exclude skills assessment and external recommendation form, but include two letters of recommendation from individuals other than family members.

All students admitted with an M-1 or an F-1 Visas must attend full-time. A five-ten-week break may be taken after completion of each academic year (two semesters).

ATTENTION** If you fail to register for classes or notify College admissions of delayed entrance within thirty (30) days of the planned admission date, U.S. Citizenship and Immigration Services (formerly INS) will be notified to cancel the I-20.

After enrollment, if twenty-one (15) days of consecutive absences occur, you will be dismissed and the I-20 terminated. If two (2) consecutive courses of five (5) weeks each are failed, you will be subject to dismissal and termination of the I-20.

WHEN TRANSFERRING FROM ANOTHER SCHOOL:

If transferring from another institution within the United States please complete the form "For International Students Transferring to Interactive College of Technology".